

## **NOTIFICATION TO COUNTY MAYOR OF COMMITTEE MEETING BY MEMBERS OF MAURY COUNTY COMMISSION**

The Budget Committee met on Tuesday, September 15, 2015 at 4:30 p.m., in the Maury County Tom Primm County Commission Room with the following Committee Members present:

CRAIG HARRIS, STEWART PARKER, ERIC PREVITI, SUE STEPHENSON, STEVE HAZARD AND DONNA COOK

OTHERS PRESENT: Gerald Adkison, Ronnie Attkisson, Talvin Barner, Davis Burkhalter, Don Morrow, Terry Potts, William (Tot) Roddy, Ricky Sims, Gary Stovall, Debbie Turner, Linda Whiteside, Tommy Wolaver, Mayor Norman, Theresa Weber, Daniel Murphy, and Media.

---

### **MINUTES OF MEETING**

#### **I. CALL TO ORDER:**

Chairman Harris called the meeting to order and took roll call. Chairman Harris asked Commissioner Previti to sit in for the absence of Commissioner Shackelford.

#### **II. OPENING PRAYER:**

Commissioner Turner offered the opening prayer.

#### **III. REVIEW & APPROVAL OF MEETING AGENDA:**

Chairman Harris stated he would like to add two items under Purchasing Item VII. One being the dollar amount in the making for the repair costs of the leachate tanks and the second being a directive pertaining to the retainage monies that are being held under the school contract for the construction management agreement with Hewlett Spencer. Chairman Harris stated he had a request for direct payment of the retainage. Commissioner Cook made a motion to approve the agenda with the two amendments. Commissioner Stephenson seconded. There were no lights. All in Favor. Motion Approved.

#### **IV. REVIEW & APPROVAL OF MINUTES FROM PREVIOUS MEETING(S):**

Commissioner Cook made a motion to approve the minutes from the August 11, 2015 Budget Committee meeting. Seconded by Commissioner Hazard. There were no lights. All in favor. Motion Approved.

#### **V. COUNTY MAYOR REPORT:**

The Mayor did not have a report. Commissioner Previti asked about the new flag poles and asked if they were going to stop flying the flags on top of the courthouse and if they were going to use the flag poles that were down in front of the courthouse. Mayor Norman stated they are making a memorial there with the monuments and the flags that are up on top of the Courthouse are dangerous to change. Mayor Norman stated they had a special dedication for the memorial and the flag poles and the flagpoles that are up on top of the Courthouse will come down.

## VI. FINANCIAL REPORTS:

- A. Investment Report- Director Weber submitted the Investment Report. Director Weber stated the Investment Report begins on page 10 of the packet. Director Weber thanked Doug Lukonen for everything he did while she was out. Director Weber stated the Interest Year to Date is \$125,000.00 and that is where it should be. The QSCB interest for the two months is where it should be. Commissioner Burkhalter asked Director Weber if the \$129,588.89 is the correct amount for the Year To Date. Director Weber replied yes. There were no lights.
- B. Sales Tax Report- Director Weber submitted the Sales Tax Report (See Attached). Director Weber stated earlier there was \$31,524.00 and Director Weber stated that had been adjusted and the August number is \$28,539.00. Director Weber stated normally between the month of July and August the August Sales tax usually goes down. There were no lights.
- C. 2014-2015 Revenue & Expense Report- Director submitted the Revenue & Expense Report. (See Attached) Director Weber stated the Revenue and Expense Report begins on page 15 of the packet. Director Weber stated Chairman Harris brought to her attention to look at the Trustee's collection from the prior year and Director Weber stated this has to do with calculations with the pennies every year. There is an allowance that is not going to be collected so when Mr. Konz collects it then it gets put into the Trustee's Collection from the Prior year. The Prior Year Funds have been collected more which is good. Director Weber stated this is a good thing and the County collected more money and had better collection numbers. This will normally happen for the Trustee's Bankruptcy and the Clerk and Master Prior Year. The Pickup Taxes is based on assessed value changes and last year was the reevaluation year so this year there will be less changes therefore less revenues. Director Weber moved on to the Hotel Motel Tax and it has gone up quite a bit and that is due to three new hotels. The Business Tax is where they required the businesses to do their Business Tax License 4 ½ months after their year end. Director Weber stated that is the reason these numbers have gone up plus new businesses that have come in. On the wholesale Beer Tax, September will reflect an Accounts Receivable correction. Director Weber stated they will be correcting them and they will be adjusted and reflected in the September reports. Director Weber stated with the Wholesale Beer Tax and with the correction it will take it from \$33,711.93 and add another \$34,000.00 and that will bring the amount close to the \$64,000.00. Director Weber stated the Cable Franchise Fees had received payment from Bell South and they have not received Charter so that will come up even more which means the County is getting more revenue on our Cable Franchise Fees. Director Weber moved on to 43170 the Work Release Charges for Board. Director Weber stated she is going to call Captain Nathan Johns on that because she needs more details. Director Weber stated she would send out an E-Mail on this. Director Weber moved on to Sub Division Lot Fees. Director Weber stated those are starting to come up because of sub divisions that are coming up. Director Weber moved on to 43340 Director Weber stated that appears to be a little short this time and Director Weber stated that she had looked at it and she is going to have to

call Al and talk to him because it looks like they are missing a deposit for the month of August. Director Weber stated this may be a timing issue. Director Weber moved on to 43381 Tourism Fees. Director Weber stated last year they had some tours and some sales for the CVB which they didn't have this year. Director Weber moved on to 44120. This number should actually be for August and be \$9,000.00 higher. Director Weber stated she talked with the DA's office today because they have not been paying their \$3,000.00 a month lease fee. Director Weber stated she talked with them today and the DA's office will be sending the County an \$18,000.00 check next week. Director Weber stated she will get that all cleaned up and she will have the Accounts Receivable as of June. Director Weber moved on to 44514 Revenue from Joint Ventures. Director Weber stated this is the agreement with the Animal Shelter and this \$58,000.00 is actually for June of 2014 so this number will actually be \$0.00 when this adjustment is made. Director Weber moved on to 44560 the damage to the Archives and Director Weber will get with Bob Duncan and find how much and get it on the books correctly. Director Weber moved on to the County Clerk, 44510. Director Weber stated they are now on a full year with the County and that is why the numbers are so much higher this year because in July and August of last year they were not with the County. Director Weber moved on to 45560, Juvenile Court Clerk. Director Weber stated they are down in collections in General Sessions I and General Sessions II. Director Weber moved on to 46160 State Reappraisal Grant. It doesn't show anything in last year because last year the County didn't receive it until September and Director Weber stated the County had received a little bit early this year. Director Weber moved on to 46190 this is from the County's CDBG and this is a pass through. Director Weber moved on to 46820 this is Income Tax and Director Weber stated she is going to relook at that and see if there is any revenue in 2014/2015. Director Weber stated that it just could be timing. Director Weber moved on to 46835 Director Weber stated this is another one of the Accounts Receivable adjustments and so there will be \$3,698.00 will be added so it will bring it up past what last year's was. Director Weber moved on to 46915 Director Weber stated evidently the County has had a lot more state prisoners. Director Weber stated she would get with Captain Nathan Johns on that just to make sure. Director Weber moved on to 49800 this is from where the County does the ambulance and the Maury Regional Hospital. Director Weber stated the \$225,000.00 was received on September 2, 2015. Director Weber stated it will be reflected on next month's report. Chairman Harris asked Director Weber to call Larry Roe and Sandy McLain about presenting numbers each quarter on their collections. Chairman Harris stated he would like Director Weber to call so that at next month's meeting the committee can get a recap of how the collections is going. Chairman Harris stated the committee would like to look at this each quarter. Commissioner Stephenson asked about the 44120 and were they supposed to be paying quarterly. Director Weber stated they do pay monthly but Vickie from the DA's office called the State and there is a new employee for the State and they forgot to put the County on their Spreadsheet to pay the County. Commissioner Stephenson asked about 45560 Juvenile Court Clerk. Commissioner Stephenson stated their collections are down nearly 50%. Director Weber stated she looked in their software and she saw where General Sessions I and General Sessions II have posted how much they do. Director Weber stated she could get with Sandy McLain and see why they are lower. Commissioner Stephenson asked about the \$225,000.00 in 49800. Director Weber

stated the County writes a check to the ambulance service after the County receives money from Maury Regional Hospital. Commissioner Ronnie Attkisson asked about the numbers on pages 15 and 16 and asked if those were the numbers for August. Commissioner Attkisson stated he noticed a discrepancy on page 12 Local Option Tax and it is reported \$28,539.00 and then on page 15 it looks like July's numbers were entered. Mr. Lukonen stated that July's numbers are posted in these reports reflect what Mr. Lukonen stated the Budget Department just got the letter yesterday. Mr. Lukonen stated it has to go to the Mayor's Office from the County Clerk's office and then they write a demand warrant and then it is entered into the Budget office software. There were no lights. Director Weber moved on to the 101 expenditures. Director Weber moved on to page 17 of the expenditures. Director Weber started with the 51100. Director Weber stated the County Commission had come down because the payroll being paid has come down since last year as far as the number of meetings. Director Weber moved on to 51500 Election Commission Director Weber stated the \$119,000.00 reflected the August election was a bigger primary election from last year whereas this year the \$47,000.00 was the Spring Hill election. Director Weber moved on to 51900 Other General Administrative. This went up because of Kronos this year. Director Weber moved on to 51200 The Accounting and Budget this went up because of the correction of Director Weber's salary last year. Director Weber moved on to 52400 the County Trustee's Office. This went down a few thousand because the Chief Deputy retired and they have moved people around and they are not paying as much in salaries at this point. Director Weber moved on to 52500 the County Clerk's office. Director Weber stated this is because the County Clerk's office is on the County's system now and the County is paying the bills. Director Weber moved on to 52600 Data Processing. Director Weber stated this went up higher because some of the telephone fees have gone up plus a purchase of routers and switches. Director Weber moved on to Circuit Court. Director Weber stated that went up quite a bit. Director Weber stated she was going to get with Sandy McLain and talk to her because some of her revenues have gone down but some of this expenditure has gone up. Director Weber moved on to 53600 the District Attorney. Director Weber stated this appeared to have gone down. Director Weber stated these numbers have open PO's. Director Weber stated what was actually spent was \$5,100.00 but there is a \$30,000.00 open PO. Director Weber stated the Sheriff's Department is right on the mark. Director Weber moved on to 54150 for \$76.66. Director Weber stated this will be \$0.00. Director Weber stated she had an adjustment and it was a refund of some Gov. Deals that should have been paid out of the 122 fund. Director Weber stated that will be reflected next month. Director Weber moved on to the 54160. Director Weber stated this is the fees that are paid to the TBI for Sexual Offenders. Director Weber stated evidently there are going to be some more coming in. Director Weber stated the County's revenue does not reflect it yet but the Court's make them get on the list. Director Weber stated the County has to pay the TBI up front. Director Weber moved on to 54490. Director Weber stated it actually shows an expenditure of \$72,000.00 and this year the County has hit \$56,000.00. Director Weber stated there were some prior year A/P adjustments. Director Weber stated she is looking at it. The 55900 the Other Public Health and Welfare. Director Weber stated this is the Mt. Pleasant sewer and CDBGMin Grant the County had to pay some final design fees for this current year. Director Weber moved on to 53800 Veteran's Services.

Director Weber stated later in the year Mr. Patterson went to 37 hours and that's why that account is up a little. Director Weber moved on to 58900. This is the Miscellaneous and that has to do with the Trustee Fees every time you get more money from the bonds and the fees increase. Commissioner Cook stated she was looking at 56500 Libraries. Director Weber stated she will look at this. Commissioner Cook stated when Director Weber gets in touch with Sandy McLain on Circuit Court and asked Director Weber to ask Ms. McLain to have what is actually on the books as far as outstanding receivables and to provide that to the full commission. Mr. Lukonen stated he had talked with Ms. McLain and she could separate it by what the revenue is on behalf of others is restitution and Ms. McLain found a way to separate the restitution collections from her collections. Director Weber stated that Ms. McLain will have to give her a percentage on what she thinks will be uncollectable. Commissioner Cook stated this is pertaining just to Maury County as far as Accounts Receivable. Commissioner Cook stated she believes there is a time frame the collections falls off and go back as far as Ms. McLain's system will go back. There were no lights. Chairman Harris moved on to the 122 fund. Director Weber stated this starts on Page 18 of the packet. Director Weber stated the Circuit Court fees have gone up and Director Weber stated she would get with Ms. McLain to make sure they went into the 122 fund as opposed to the 101 fund. Director Weber moved on to the 42190 Proceeds from Confiscated Property. Director Weber stated that \$17,090.00 was a cash seizure. There were no lights. Director Weber moved on to the 125 fund the Adequate Facilities. The account 40285 Adequate Facilities tax is because of new apartments and new subdivisions. Director Weber moved on to 91110 General Administrative. Director Weber stated last year the County had to pay \$3,500.00 to Webb Engineering for the Maintenance Building Survey and plus the County had to pay \$354.00 for a reimbursement for someone that had changed the square footage on their Adequate Facilities Tax. Chairman Harris asked Director Weber if she knew how much funds were available to spend out of Adequate Facilities. Director Weber stated she would have to do the calculations and she was waiting for the budget to be approved. Director Weber stated once she gets all the fund balances corrected she will do that. Chairman Harris asked Director Weber when she gets that figure could she please send that out to all County Commissioners. Commissioner Burkhalter stated this figure doesn't look like the County had collected Adequate Facilities on this plant that is going in at Mt. Pleasant and asked Director Weber if she knew. County Mayor Norman stated they have decided to build another building and the negotiation was that Maury County would get paid in January for the whole thing. There were no lights. Director Weber moved on to the 131 fund, the Highway Department. Director Weber stated she had not had time to look at this but if anyone has any questions to e-mail her and she would get an answer to them. Director Weber stated the same thing for Fund 151. Director Weber stated at the end of this month Director Weber has to pay principal and interest on debt around the 25<sup>th</sup> of September for approximately \$1,900,000.00. There were no lights. Director Weber moved on to the 176 Fund, the Wheel Tax, and Director Weber stated she is going to have to look at this and there should be 2 months in there but it appears there is only 1 month in that fund. Director Weber stated she would have to look at the Street and Capital Projects also because that is lower. Mr. Lukonen stated the reason there is only one month of Wheel Tax is because there was an accounts receivable entry and it will get reversed back out and there will be the right amount of months. Mr.

Lukonen stated the amount is going to be around \$90,000.00. Director Weber moved on to the 189 Fund Capital Expenditures. Director Weber stated since she sent out the e-mail about the budget being approved that departments are going to be asking when they can start spending their money. There were no lights. Director Weber moved on to the 207 Fund Solid Waste. Director Weber stated the Trustee's Collection and the Bankruptcy and the Clerk and Master Prior Year all of those went up just like in the 101 Fund. Director Weber stated they appear reasonable. Director Weber stated the Tipping Fees looks like the revenue for that has gone down. Director Weber stated she was going to check on the Solid Waste Grant. Director Weber stated the expenditures look normal. Commissioner Turner stated the Tipping Fees have fluctuated. Director Weber stated she would research it a little more. There were no lights. Director Weber moved on to the 261 Fund Central Maintenance. Director Weber stated this starts on page 25 of the packet. Director Weber stated that account 43190 is down some and normally that is an in and out. Director Weber stated she would check on that. Director Weber stated that 51900 went down quite a bit. Director Weber stated she would check on that. There were no lights.

D. Cash Report- Director Weber submitted the Cash report.

E. Payroll-Overtime, Holiday, Excess Pay and Comp Time Report. Director Weber submitted the reports. (See Attached). Mr. Lukonen stated if you look at the 101 Fund it is down compared to last year by \$11,000.00 and that is Year to Date. Mr. Lukonen stated that can be attributed to the Sheriff's Department and also the Highway Department has been working extra and their overtime has gone up by about \$5,000.00. Mr. Lukonen stated if you take everything into account compared to last year the County is down \$4,500.00 and that is an improvement. Commissioner Parker is concerned that a lot of the numbers are not correct. Commissioner Parker asked when the Budget Department feels an appropriate time for the commission to review these numbers. Director Weber stated the County is on a modified cash basis the only thing the County does for modified cash is at the end of the year when the County picks up the Accounts receivable and Accounts payable therefore all the revenue when the County gets it the County post it even though it could have been for the prior month. Director Weber stated the numbers will always be skewed. Mr. Lukonen stated it comes straight out of the software and Mr. Lukonen stated he does it as of the date such as 8/31/15. Director Weber stated there is not a consistency for the reporting from the State on some things. Chairman Harris asked Sheriff Rowland if the County was housing a greater percentage of State inmates currently. Sheriff Rowland stated he would have to look but he does not feel it would be that big of a difference. He doesn't feel there would be a big difference that the amount would have doubled. Director Weber stated she would get with Captain Nathan Johns and find out. Commissioner Sims stated he believed last year at the beginning of the new fiscal year there was a big exit of State inmates from Maury County jail to other facilities. Commissioner Sims stated with the numbers up this year he feels the numbers are close. Director Weber moved on to the Comp. Time Report. Mr. Lukonen stated the comp. time hours were decreased by 944 hours which decreased the liability by \$18,370.00. It was not decreased as much as last year but any decrease is good. The total liability as of 8/31/15 is \$345,962.50. It is up a little bit from last year.

This time last year the County liability was at \$323,869.29. Commissioner Roddy asked on the Cash balance ending 8/31/15 it is showing that Maury County has a cash balance of all departments of \$89,353,285.36. Director Weber stated that includes part of the \$47,000,000.00 for the school bond. Commissioner Roddy asked Director Weber about money in the drug fund and it is showing a cash balance of \$1,469,000.00 Director Weber stated there is approximately \$1,000,000.00 that has to be held back and that is in a reserve. Director Weber stated she would need to talk with Bill Doelle to see when Maury County gets its portion of money. Director Weber stated Maury County is not going to get the full \$1,000,000.00. Maury County will get a portion of it. Director Weber stated the County needs to have fund balances. Director Weber stated the County should have at least a minimum of three months of what your expenditures are. Commissioner Roddy asked if the County could not have a specified amount of fund balance for each department. Director Weber stated it has to be maintained in whatever fund. Director Weber stated the Budget Department just breaks the money out. Commissioner Stephenson stated there was a lot of different agencies involved with the \$1,452,835.03. Maury County will get a portion of that money. Commissioner Cook stated she believed the current litigation with the drug fund money and she thinks the individual this money was seized from is requesting he get some of this money back, so this is still in litigation. Commissioner Cook stated to Director Weber that she wishes when Director Weber presents the different departments if she could somehow include those three months expense numbers in the report. County Attorney Murphy stated when Mr. McNulty was here and discussing bond rating and one of the things they recommended is that you have a 101 fund balance policy and the Debt Service policy. Commissioner Sumners has those and will draft copies. Hopefully he will bring it back for next month. Mr. Lukonen stated there is a \$2,700,000.00 monthly operating expenditure through the 101 fund. Mr. Lukonen stated that is an average that he calculated. There were no lights.

## **VII. PURCHASING:**

**Solid Waste Leachate Pump-** Mr. Sweeney stated there was an RFP to try and get a company to come in and get a bid on this and they did not receive any bids so Mr. Sweeney went back to a company that had done work for them in the past and he asked them if they would come down and take a look at it and give some kind of estimate on what it would take to fix this. Mr. Sweeney stated there is a company named Southern Sales and they are the only company that would come down and do business with them. Mr. Sweeney stated the price is \$38,685.02 to repair what needs to be repaired on these pumps and junction boxes and the control panels. Chairman Harris asked Mr. Sweeney if they have a claim on the insurance for these parts or components. Mr. Sweeney stated he had checked and asked if any of this could be damage from lighting. Mr. Sweeney stated they had looked and said no. Mr. Sweeney stated the actual control boards and the junction panels were installed in the early 90's. The pumps themselves have had some work done on them around three years ago. Chairman Harris stated what the committee is doing today is to try and get some action to get this in resolution form to the full commission meeting. Mr. Sweeney stated this money can be taken out of the post closure care money and that is what that money is for. Mr. Sweeney stated it is coming out of his fund balance. County Attorney Murphy stated the committee needs to approve this



expenditure and Attorney Murphy will get with the Budget Office and get the account numbers and they will put it in the budget packet. Commissioner Cook made a motion to approve. Seconded by Commissioner Hazard. Commissioner Cook asked Mr. Sweeney when did the company come out and look at the leachate tanks. Mr. Sweeney stated it was the first of the week. Mr. Sweeney didn't have this quote yesterday. He just received the quote today. There were no lights. Chairman Harris stated the motion was to approve the expenditure of \$38,685.02 to fix the leachate tanks and these will be in consideration to pass this on to the full commission. There were no lights. Chairman Harris called for the vote. All in favor. Motion Approved.

**Hewlett-Spencer Retainer Directive-** Chairman Harris read the request. Chairman Harris requested the Budget Committee issue an Administrative Directive to Budget Director Weber and Purchasing Agent Harlan to release currently held retainage checks to Central High School Construction Project to Hewlett Spencer and that all future invoices submitted under existing contract to be paid in full without retainage withholdings and it is further recommended the Budget Committee issue directives for each construction contract entered into by Maury County and Maury County Public Schools forthcoming. This practice will clarify responsibility and accountability between the two entities ongoing and will not hinder a construction manager's ability to conduct normal business. Reportedly construction managers operating under Title XII Public Building Authority can maintain their own retainage account under contracts with Maury County or Maury County Public Schools. Legal updates are recommended when considering forthcoming directives of this nature. Chairman Harris stated basically what his request is the County in the past has a practice of withholding the retainage monies out of the contract. Purchasing Agent Harlan stated that was the direction that was given by a prior budget committee. Purchasing Agent Harlan stated the reason they are asking for this directive is the auditors at the time, the prior direction was given were aware of this was the direction given by the budget committee to follow this path and since a prior budget committee gave us that directive to do that in order to deviate from that the current budget committee needs to tell us. Chairman Harris stated that Hewlett Spencer stated it could hinder them being able to meet their obligation as they distribute funds and this retainage as the work is completed. Chairman Harris stated that forthcoming on contracts they be reviewed independently. Chairman Harris stated he would abstain from the vote because this retainage account is held by his employer Heritage Bank. Commissioner Previti made a motion to approve this directive. Seconded by Commissioner Stephenson. Commissioner Burkhalter asked County Attorney Murphy if he saw any problem with this. County Attorney Murphy stated this is the School Board's request and Attorney Murphy stated he would recommend following what the School Board's request is on this matter. There were no lights. Motion carries with 5 ayes, 0 nays and 1 abstain from Chairman Harris.

Purchasing Agent Harlan gave everyone a handout in which he was asked last month about the status of property in the County and size of buildings. Purchasing Agent Harlan stated if anyone has any specific questions about the handout to e-mail him and if any questions come up next month he will be glad to address them. Purchasing Agent Harlan stated Commissioner Previti had asked about getting an electronic version of the appraisal and Purchasing Agent Harlan was able to get a copy of that appraisal but it is a



big file. Purchasing Agent Harlan stated he didn't want to e-mail it because he was afraid he might crash someone's computer. Purchasing Agent Harlan stated he had given a copy of this to the Register of Deeds.

- A. Completed Bids- (See Attachment) Mr. Harlan stated he would be glad to answer any questions on the completed bids. Commissioner Stephenson asked about page 29 at the bottom the bid on the painting. Commissioner Stephenson asked Purchasing Agent Harlan if it bothered him that there was a disparity there. Purchasing Agent Harlan stated he knew where the two companies were from and the size of the companies. Purchasing Agent Harlan stated the biggest project out of that painting was repainting the Archives building and all the rest of the things were interior trim work. Purchasing Agent Harlan stated they had used that particular vendor before and they knew they could be relied upon to do the job. Purchasing Agent Harlan stated that Talon Drive is completed. The Highway Department has gone there and has inspected it and it passed the engineer's inspection and the Highway Department is going to come before the commission next month to recommend it as a County road. Purchasing Agent Harlan stated he received the invoice for that project yesterday and the bid for paving that was \$111,825.55 and that does not include the engineering fees. Purchasing Agent Harlan stated when the company got into the project they did not have to remove as much surface material as they thought and the bill that Purchasing Agent Harlan received for that project was \$93,795.47. The company Watkins Construction saved the County \$18,000.00.
- B. Schedule Bid Opening-Purchasing (See Attachment) Purchasing Harlan stated the State Aid Paving bid was still under review. The State Aid paving had five bids. The lowest bid was a little over \$302,000.00 and the high bid was around \$400,000.00. There were no lights.
- C. Gov.-Deals (See Attachment). Commissioner Stephenson asked about the \$400.00 for shoes and Purchasing Agent Harlan stated these were confiscated in a drug raid. Commissioner Stephenson asked about the 2008 Ford Crown Victoria and asked what Department that was from. Purchasing Agent Harlan stated this was an old Sheriff's Department vehicle that had been stripped for parts. There were no lights. Capital Expenditures Report (See Attachment) Purchasing Agent Harlan stated when he did this report and sent it to Mr. Lukonen they had not received word that the budget had been approved so Purchasing Agent Harlan does not have a Capital Expenditure report this month.
- D. T. C. A. Revision of Bid Threshold. Purchasing Agent Harlan stated he was made aware of this by the Highway Department. There has been a change in T. C. A. that allows Maury County to increase the bid threshold. Purchasing Agent Harlan stated this has happened a couple of times and the current bid threshold is \$10,000.00 and this would allow the County to increase the bid threshold to \$25,000.00 where the County could buy something for \$25,000.00 or less and not have to go out for a formal bid until it hit the \$25,000.00 figure unless it was some kind of extenuating circumstance.

Purchasing Agent Harlan stated his recommendation is to accept this and increase the County's bid threshold. County Attorney Murphy stated this is by ordinance which is for City's or by resolution. County Attorney Murphy stated the County Commission would have to adopt a resolution to increasing the bid threshold to \$25,000.00. County Attorney Murphy stated the Budget Committee will do it here and have the resolution ready for next Monday at the Full Commission meeting. Commissioner Hazard made a motion to present to the Full Commission to increase the purchasing threshold from \$10,000.00 to \$25,000.00. Commissioner Previti seconded. All in favor. Motion Approved.

- E. NCPA Registration Materials. Purchasing Agent Harlan stated he was made aware of this National Cooperative Purchasing Alliance. Purchasing Agent Harlan stated it is focused around technical items such as computer items and IT equipment. The IT Department has asked Purchasing Agent Harlan if they could take advantage of NCPA purchasing and Purchasing Agent Harlan stated to become a member of this purchasing alliance the commission has to authorize Purchasing Agent Harlan to do so. Purchasing Agent Harlan stated it does not cost anything to join but the County could get some benefit out of it. Purchasing Agent Harlan recommended the County become a member with them. Purchasing Agent Harlan stated like the last resolution the budget committee has to approve it and the Full Commission has to authorize it. Commissioner Previti made a motion to submit this request via resolution to the Full Commission to be a participant with the National Cooperative Purchasing Alliance. Seconded by Commissioner Stephenson. There were no lights. Motion Approved.

#### VIII. DELEGATIONS:

#### IX. RESOLUTIONS:

- A. **Resolution No. 09-15-20** Resolution Amending 2015-2016 Sheriff Department Budget. Commissioner Stephenson made a motion to approve. Seconded by Commissioner Cook. There were no lights. All in favor. Motion Approved.
- B. **Resolution No. 09-15-21** Resolution Amending 2015-2016 Sheriff Department Budget. Commissioner Cook made a motion to approve. Seconded by Commissioner Stephenson. There were no lights. All in favor. Motion Approved.
- C. **Resolution No. 09-15-22** Resolution Approving Bullet Proof Vest Grant. Commissioner Hazard made a motion to approve. Seconded by Commissioner Cook. There were no lights. All in favor. Motion Approved.
- D. **Resolution No. 09-15-24** Resolution Amending 2015-2016 Highway Fund Budget. Commissioner Previti made a motion to approve. Seconded by Commissioner Parker. Commissioner Stephenson asked what account does that go back into. County Attorney Murphy stated it comes from Operating Fund balance and goes for asphalt line item. There were no lights. All in favor. Motion Approved.

- E. Resolution No. 09-15-25** Resolution Amending 2015-2016 Highway Fund Budget. Commissioner Parker made a motion to approve. Seconded by Commissioner Stephenson. There were no lights. All in favor. Motion Approved.
- F. Resolution No. 09-15-26** Resolution Amending 2015-2016 School General Purpose Budget. Commissioner Parker made a motion to approve. Seconded by Commissioner Hazard. There were no lights. All in favor. Motion Approved.
- G. Resolution No. 09-15-27** Resolution Permitting BOE to Borrow Two-Million Dollars from the County Debt Service Fund. Commissioner Previti made a motion to approve. Seconded by Commissioner Cook. There were no lights. All in favor. Motion Approved.
- H. Resolution No. 09-15-29** Resolution Approving Expenditure of Funds to Resolve Violations of the Maury County Health and Safety Resolution. County Attorney Murphy stated the total should be \$500.00. Commissioner Previti made a motion to approve. Seconded by Commissioner Parker. Commissioner Hazard made a motion to amend this resolution for a total cost of \$500.00. Commissioner Cook seconded. Commissioner Burkhalter asked if the County would eventually get their money back. County Attorney Murphy replied yes. Chairman Harris called for the vote for the amendment to increase the dollar amount to cover the total cost up to \$500.00. All in favor. Amendment Approved. Chairman Harris went back to the original resolution as amended. Commissioner Stephenson asked why it took so long to take action on this. Ms. Patterson stated it was a foreclosure and Ms. Patterson first came across it last year and started working with the bank that had a property maintenance division that the bank worked with and communicating via e-mail. Ms. Patterson stated the bank would not communicate with her so she went through the process of sending them 1<sup>st</sup> letter violation, certified letter violation and she sent those also via e-mail. County Attorney Murphy stated there would be a lien that would be filed with the Register of Deeds as well. Commissioner Potts wanted to know the physical location of this property. Ms. Patterson stated the property is located at 2682 McKnight Road. Commissioner Previti asked if this property was delinquent in its taxpayers since it is in foreclosure. County Attorney Murphy stated he believes they are paying their taxes but there will be a lien on it and they will have to pay it before the property can be sold. Chairman Harris asked if they send in their normal property tax is the County allowed to deduct this upfront or do they have to apply that regular payment to the taxes first. County Attorney Murphy stated you have to do that for the current taxes first. Chairman Harris called for the vote as amended with the total amount being increased to \$500.00. All in favor. Motion Approved.
- I. Resolution 09-15-30** Resolution Approving Memorandum of Understanding between the Maury County Health Department and Maury Regional Medical Center. Commissioner Previti made a motion to approve. Seconded by Commissioner Hazard. There were no lights. All in favor. Motion Approved.
- J. Resolution 09-15-31** Resolution Approving a Three-hundred and Seventy-Five-Thousand dollar HOME grant from the THDA. Commissioner Parker made a motion to

approve. Seconded by Commissioner Hazard. There were no lights. All in favor. Motion Approved.

X. **New Business** was discussed during Item VII Purchasing.

XI. **Old Business**

XII. **Announcements:**

A. County Commission Regular Meeting, Monday September 21, 2015 at 6:30 P.M. Tom Primm County Commission Room, Hunter-Matthews Complex.

B. The Audit Committee will meet Thursday at 4:30 P.M.

C. The Pregnancy Center is having a dinner banquet fundraiser at the Memorial Building beginning now.

XIII.

Motion was made to adjourn at approximately 6:38 P.M.

APPROVED



Charlie Norman, Jr., County Mayor

SIGNED

Craig Harris, Budget Committee Chairman